

**LEADER PORTFOLIO
REVENUE BUDGET 2008/09**

**ECONOMIC DEVELOPMENT
SUMMARY**

2006/07 Actual	2007/08 Original Estimate	2007/08 Revised Estimate	Cost Centre	2008/09 Original Estimate	2009/10 Projection	2010/11 Projection
£	£	£		£	£	£
			Cultural, Environmental & Planning Services:			
			Planning & Development Services:			
			Economic Development			
-277,044	45,070	-661,215	Economic Development Unit	247,820	259,210	288,230 (1)
148,134	138,250	149,105	Regeneration	153,330	190,080	195,530 (2)
4,970	5,000	5,000	Knaresborough Partnership	0	0	0 (3)
29,766	27,880	26,790	Ripon SRB Project	28,400	29,030	29,660 (4)
0	0	0	Deferred Charges write downs	0	0	0 (5)
0	0	0	Appropriation from CFA	0	0	0
44,885	56,100	62,940	Conyngham Hall	57,040	53,660	50,180 (6)
14,315	22,750	31,750	Innovation Centre	25,430	25,790	26,140
-64,682	-67,740	-68,220	Workshops	-88,070	-94,680	-101,610 (6)
507,548	197,000	849,110	Appropriation to/from (-) Reserves	0	0	0
407,892	424,310	395,260	GF Net Expenditure	423,950	463,090	488,130
			Subjective Analysis			
396,324	452,540	460,370	Employees	469,040	480,770	519,550 (7)
78,559	37,300	38,820	Premises	36,630	37,580	38,560
284,505	226,540	214,120	Supplies & Services	251,780	246,910	248,980
4,946	9,470	8,190	Transport	8,380	8,590	8,800
21,304	0	0	Transfer payments	0	0	0
507,548	197,000	849,110	Appropriation to/from (-) Reserves	0	0	0
1,293,185	922,850	1,570,610	Total Controllable Expenditure	765,830	773,850	815,890
33,966	33,250	32,950	Employees	33,670	34,510	35,370
102,533	112,770	113,090	Premises	110,290	113,600	117,000
19,272	22,320	22,720	Supplies & Services	27,700	28,400	29,120
187,507	196,430	187,520	Support Services	198,090	203,170	208,380
0	0	0	Deferred Charges write downs	0	0	0
73,626	73,620	74,770	Capital Charges	74,770	74,770	74,770
416,904	438,390	431,050	Total Additional Expenditure	444,520	454,450	464,640
1,710,089	1,361,240	2,001,660	Total Expenditure	1,210,350	1,228,300	1,280,530
			Less Income			
645,248	244,030	904,270	Government Grants	47,400	0	0
515,680	500,270	474,400	Sales, Fees & Charges	510,330	529,920	550,260
53,499	110,740	104,600	Other Income	100,400	103,650	107,020
15,665	15,660	0	Internal Capital Charges	0	0	0
72,105	66,230	123,130	Internal Recharges	128,270	131,640	135,120
0	0	0	Appropriation from CFA	0	0	0
407,892	424,310	395,260	Net Expenditure	423,950	463,090	488,130

Full Time Equivalents

The employees cost relates to the following number of full time equivalent employees:

OE 2007/8 16.62 RE 2007/8 16.58 OE 2008/9 14.23

LEADER PORTFOLIO
DEPARTMENT OF DEVELOPMENT SERVICES
ECONOMIC DEVELOPMENT

Major Variances between 2007/08 Revised Estimate and 2007/08 Original Estimate

	Revised Estimate 2007/08	Original Estimate 2007/08	Decrease in Net Expenditure
			£
			395,260
			424,310
			<u>-29,050</u>
Explained by:			£'000 £'000
<u>CONTROLLABLE EXPENDITURE</u>			
Increase in Employee Costs			
HoEDP			
Vacancy 4 months			-24
Saving lower incremental point			0
New Post - Economic Development Officer			8
Interim Management Arrangements			25
Regeneration posts (to 31.3.08)			9
EDU minor restructure			-9
Overstated salary at OE 07/08 - EDR 01			-3
Other including vacancy provision & overtime			3
Increase in Premises Costs			1
Decrease in Supplies & Services			
Subscriptions			2
Grants/contributions to other bodies			5
Conyngham Hall - Recharged Telephones			-5
Catering - Direct Purchases			-3
Partnership Accommodation Costs			-4
Rent Share Agreement			-2
Other Supplies & Services			-8
Decrease in Transport Costs			-1
Appropriations to/from Reserves			<u>652</u>
			646
<u>INCOME</u>			
Decrease in Income			
LABGI Grant Income			-652
Spa Water Income			-3
European Regional Development Fund (ERDF) contribution to Regeneration posts			-8
Conyngham Hall - Recharged Telephones			7
Conyngham Hall - Conference Hire			5
Conyngham Hall - Other rents			6
Workshop rents			17
Recharged Salaries/SLA's			-36
Use of Accommodation-Conyngham Hall			-5
Other small variances			<u>2</u>
			-667
<u>ADDITIONAL EXPENDITURE</u>			
Decrease in Support Costs			-9
Increase in Capital Charges			<u>1</u>
			-8
Total			<u><u>-29</u></u>

DEPARTMENT OF DEVELOPMENT SERVICES

ECONOMIC DEVELOPMENT

Major Variances between 2007/08 Original Estimate and 2008/09 Original Estimate

	Original Estimate 2008/09	Original Estimate 2007/08	Decrease in Net Expenditure	£
				423,950
				424,310
				<u>-360</u>
Explained by:			£'000	£'000
<u>CONTROLLABLE EXPENDITURE</u>				
Increase in Employee Costs				
HoEDP-Saving lower incremental point	-3			
New Post - Economic Development Officer	48			
Pay award 2.5%	10			
Regeneration posts (to 31.3.08)	-28			(1)
EDU minor restructure	-8			(2)
Overstated salary at OE 07/08 - EDR01	-3			
Other including vacancy provision & overtime	1			
Decrease in Premises Costs				
Non Domestic Rates/Council Tax	-1			
Increase in Supplies & Services				
Subscriptions	17			
Grants/contributions to other bodies	5			
Grants/contributions - Nidderdale Plus	13			(1)
Economic Development Initiatives - Regeneration	22			(2)
Economic Development Initiatives - Economic Development	-8			
Conyngham Hall - Recharged Telephones	-4			(3)
Partnership Accommodation Costs	-4			
Rent Share Agreement	-9			
Other supplies & services	-7			
Decrease in Transport Costs				
Car Allowances	-1			
Appropriations to/from Reserves				
LABGI Grant	-197			(4)
				-157
<u>INCOME</u>				
Decrease in Income				
LABGI Grant Income	197			(4)
Yorkshire Forward SRIP Post funding	-14			(2)
European Regional Development Fund (ERDF) contribution to Regeneration posts	14			(1)
General rents/Spa Water	-8			
Conyngham Hall rent	-2			
Conyngham Hall Recharged Telephones	8			(3)
Miscellaneous Contributions	2			
Internal recharges - Salaries	-38			
Use of Accommodation	-8			
				151
<u>ADDITIONAL EXPENDITURE</u>				
Decrease in Premises Costs	-2			
Increase in Supplies & Services	5			
Increase in Support Costs	2			
Increase in Capital Charges	1			
				6
Total				<u>0</u>

**LEADER PORTFOLIO
REVENUE BUDGET 2008/09**

ECONOMIC DEVELOPMENT

(1) Economic Development Unit

The budget for 2008/09 is aimed at financing a service which focuses on a number of key initiatives. It involves working with other organisations in the field, to minimise duplication of effort and maximise use of resources. Activities that provide support for start up, expanding and relocating businesses, are funded from this cost centre.

(2) Regeneration

Now shown as a cost centre in its own right, this area of work centres on the activities that the Council is engaged in, to address the problems facing the District's Rural areas and Market Towns. It includes costs associated with the Councils involvement in the European Objective 2 Programme and Yorkshire Forward's Renaissance Market Towns Initiatives.

(3) Knaresborough Partnership

Small budget now shown as a cost centre in its own right. It is used to fund small schemes agreed by the Renaissance Knaresborough Partnership.

(4) Ripon SRB Project

The Council acted as accountable body for the £3m Ripon Single Regeneration Budget Project which ran from October 2000 to March 2007. The Council continues to assist Ripon City Partnership through the provision of accommodation as well as support from Estates, Human Resources, Economic Development and Finance staff.

(5) Deferred Charges write downs

Deferred charges are the gross cost of Ripon SRB scheme capital grants. They are capital expenditure by nature, but accounting rules say they must be also shown in Revenue, to make members aware of capital spending that is not on Council fixed assets. This 'bookkeeping entry' is reversed out in the Resources Portfolio (Treasury Management account). There is also an Appropriation from Reserves (ie Capital Adjustment Account) to show the Capital Grants to support this expenditure (which is also reversed out in the Treasury Management account).

(6) Conyngham Hall & Workshops

Provision of accommodation for small businesses is a major element of the Council's economic development activity. The Economic Development Unit operates a managed office complex at Conyngham Hall, Knaresborough and also receives income from workshops at King Street, Pateley Bridge, Iles Lane, Knaresborough, Phoenix Business Centre, Ripon and New York Mills, Summerbridge.

(7) Full Time Equivalent

The employees cost relates to the following number of full time equivalent employees:

OE 2007/8 16.62 RE 2006/7 16.58 OE 2007/8 14.23

Ask Kathryn to confirm that the above FTE's are correct

FINAL ACCOUNTS 2006/07 RESERVE REVIEW FORM

RESERVE NAME: LABGI-Grant Reserve **LEDGER CODE:** E58 9R39

RESERVE TYPE: Earmarked

(eg Business Unit/DSO/Earmarked/AMRA)

BALANCE 31/3/07: 100,000.00

REVIEWED BY:

DATE:

PURPOSE OF RESERVE:

The Local Authority Business Growth Incentive (LABGI) Scheme Grant monies has been split, with £50k separately earmarked for Economic Development schemes.
It is anticipated that further LABGI grants may be available in future years.

HOW/WHEN RESERVE CAN BE USED:

The grant will be used to support a variety of projects within EDU, consistent with the Council's Corporate Objectives and the EDU Business Plan, subject to the following general rules about what authorisation is required to use Business Unit Reserves:

Expenditure over £5k - Chief Officer

Expenditure over £10k - CMT

Expenditure over £25k - Portfolio Holder

PROCEDURE FOR RESERVE'S MANAGEMENT & CONTROL:

Accountancy ensures that agreed contributions are transferred to/from the reserve each year.

REVIEW PROCEDURE/TIMING:

Annually by relevant departmental officer at Final Accounts

Annually by Accountancy Manager at Final Accounts

Annually at Estimates time by Head of Financial Management (Revenue Reserves)
or Accountancy Manager (AMRA)

Other information:(if any)

ACCOUNTANCY MANAGER:

DATE:

FINAL ACCOUNTS 2006/07 RESERVE REVIEW FORM

RESERVE NAME: Knaresboro' Partnership **LEDGER CODE:** E72 9R39

RESERVE TYPE: Earmarked

(eg Business Unit/DSO/Earmarked/AMRA)

BALANCE 31/3/07: 6,924.23

REVIEWED BY:

DATE:

PURPOSE OF RESERVE:

To carry forward funds received in respect of the Knaresborough Regeneration Partnership where funds are unable to be spent in-year due to scheme slippage.

HOW/WHEN RESERVE CAN BE USED:

To fund expenditure on small schemes agreed by the Knaresborough Regeneration Partnership.

PROCEDURE FOR RESERVE'S MANAGEMENT & CONTROL:

Accountancy ensures that the contributions are transferred to/from the reserve each year.

REVIEW PROCEDURE/TIMING:

Annually by relevant departmental officer at Final Accounts

Annually by Accountancy Manager at Final Accounts

Annually at Estimates time by Head of Financial Management (Revenue Reserves)
or Accountancy Manager (AMRA)

Other information:(if any)

ACCOUNTANCY MANAGER:

DATE: